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CATALYST LSP Training (Language for Specific Purposes)
December 3rd - December 16th 2017,
University of Politehnica Bucharest (UPB)
Bucharest city

PLEASE NOTE THAT YOU HAVE BUILT IN TIME IN AFTERNOONS FOR ADDITIONAL
HOMEWORK/RESEARCH ACTIVITIES. PUNCTUALITY EXPECTED AT ALL TIMES.

Training location: University of Politehnica Bucharest, Central Library, 2nd floor, Room 2.3

Sunday 3rd December - Travel PC & EU partners to Bucharest city	
Monday 4th December	
9.00 – 9.30	Registration
9.30 – 10.30	Opening and welcome address (UPB) Agenda 1 st Week, Partnership Agreements (EHU; UPB)
10.30-11.00	Tea/ Coffee break
11.00-12.30	<i>Financial Management</i> <i>1) General financing principles</i> <i>2) Unit costs, rules and budget headings</i>
12.30 -2.30	LUNCH: Restaurant Shorley Campus Tour University Politehnica of Bucharest
2.30-3.30	Financial Management (continued) <i>3) Actual costs, rules and budget headings</i> <i>4) Modification to the budget</i> <i>5) How to report</i> <i>7) Checks & Audits</i>
3.30-4.00	Tea/Coffee break
4.00 – 5.00	Wrap up/Final Summary & Questions on the Administrative matters
5.00 – 6.00	All groups together: Overview of Project aims and objectives (UPB, EHU)
5.30	Close of 1 st Day

CBHE PROJECT 573873 Communicative Approaches in University Vocational Teaching Methodology focusing on Improving Educational Yield and Sustainability [CATALYST]

Tuesday 5th December	
09.00 -10.30	Overview of CATALYST modules – LSP training part I: content, prerequisites, objectives and learning outcomes Presentation Summary of EU experiences of ESP Training during September in Vientiane, Laos. (EHU, UPB)
10.30-11.00	Tea/Coffee break
11.00-12.30	Module 1: Communicative Approaches in Vocational education (TUD, TPG, EHU) Communicative Approach versus Traditional Approach in the classroom and use of oral skills for presenting, lecturing, public speaking. Approach on Multiplication Factor Trainer for effective multiplier at home and in domestic institutions.
12.30 – 1.30	LUNCH
1.30-3.00	Module 1: Communicative Approaches in Vocational education - Multisensory Pedagogies for Teaching and Learning (TUD, TPG, EHU)
3.00-3.30	Tea/Coffee break
3.30 -5.00	Creation of Partner Country module teams for Module 1-6 LSP
5.00 – 5.30	Wrap up/Discussion & Questions

Wednesday 6th December	
9.00-10.30	Module 1: Communicative Approaches in Vocational education - Visual Strategies (TUD, TPC, EHU)
10.30-11.00	Tea/Coffee break
11.00-12.30	Module 1: Communicative Approaches in Vocational education - Visual Methodology of Photo Elicitation – Case Studies
12.30-1.30	LUNCH
1.30-3.00	Module 1: Communicative Approaches in Vocational education - Visual Methodology – RISE as a case study
3.00 -3.30	Tea/Coffee break
3.30 -4.00	Module 1: Communicative Approaches in Vocational education - Visual Methodology: Workshop (continued)
4.00-6.00	Self-Study Work session
7.00	Cultural evening in Bucharest city: Restaurant Hanu' Beraliror, Str. Poenaru Bordea 2 (Venue to be confirmed)

Thursday 7th December	
09.00 -10.30	Module 2: ICT/Blended/E-Learning (TUD, TPC, EHU)
10.30-11.00	Tea/Coffee break
11.00-12.30	Module 2: ICT/Blended/E-Learning - Concepts in TEL: Digital Immigrants Versus Digital Natives
12.30- 1.30	LUNCH
1.30-3.00	Module 2: ICT/Blende/E-Learning: Technology-Enhanced Learning and Student Enjoyment
3.00-3.30	Tea/Coffee break
3.30-6.00	Self-Study Work session and wrap up

Friday 8th December	
Time TBC	<i>Optional Documentary/Cultural/Social trip for all participants times and locations to be confirmed.</i>

Saturday 9th December	
9.00-10.30	Module 1: Communicative Approaches in Vocational education - Oral Presentation Skills (TUD, TPC, EHU)
10.30-11.00	Tea/Coffee break
11.00-12.30	Module 1: Communicative Approaches in Vocational education - Communicative pedagogies in practice
12.30-1.30	LUNCH
1.30-3.00	Module 1: Communicative Approaches in Vocational education - Communicative pedagogies in practice (continued)
3.00-3.30	Tea/Coffee break
3.30-6.00	Self-Study Work session, Discussion and wrap up

Sunday 10th December	
Time TBC	<i>Optional Documentary/Cultural/Social trip: Hop-off/hop-on Bus and Sightseeing Bucharest</i>

Monday 11th December	
09.00 -10.30	Module 3: Innovation methodology in vocational teaching and learning with focus on internet & library (LIT) (including the use to the internet/library/media centre for lesson development and implementation)
10.30-11.00	Tea/Coffee break
11.00-12.30	Module 3: Innovation methodology in vocational teaching and learning with focus on internet & library (continued)
12.30- 1.30	LUNCH
1.30-3.00	Module 3: Innovation methodology in vocational teaching and learning with focus on internet & library (continued)
3.00-3.30	Tea/Coffee break
3.30-6.00	Self-Study Work session and wrap up
6.00	Close of Day

Tuesday 12th December	
8.30 – 10.00	Module 7: Teaching for Diversity (LIT) Teaching for Diversity in vocational education for individuals with special needs and including a focus on intercultural awareness.
10.00 – 10.30	Tea/Coffee break
10.30 – 12.30	Module 7: Teaching for Diversity (LIT) (continued)
12.30 – 1.00	LUNCH
1.00 – 3.00	Module 7: Teaching for Diversity (LIT) (continued)
3.00 – 3.30	Tea/Coffee break
3.30 – 5.00	Module 9: Introduction to QA Aspects on ECTS and Module Descriptors (TUD & TPG)
7.00	<i>Christmas Party of the German Department, Faculty of Engineering in Foreign Languages (Venue to be confirmed)</i> <i>Location: Campus University Politehnica of Bucharest, Building IMST, Room CB 105</i>

Wednesday 13th December	
9.00 - 10.30	Module 9: Introduction to QA Aspects on ECTS and Module Descriptors (TUD & TPG) (continued)
10.30 – 11.00	Tea/Coffee break
11.00 – 12.30	Module 9: Introduction to QA Aspects on ECTS and Module Descriptors (TUD & TPG) (continued)
12.30 – 1.30	LUNCH
1.30 – 3.00	Module 10 ESP Pathway Program Module (TUD & TPG) English for Specific Purposes Training (terminology, soft skills and key writing skills) package for PCs based on in depth need analysis will be developed and will be integrated into official university curricula for weaker staff and domestic/international students as a Pathway Program.
3.00 – 3.30	Tea/Coffee break
3.30 - 5.30	Module 10 ESP Pathway Program Module (TUD & TPG) (continued)
5.30 – 6.00	Wrap-up and CLOSE of DAY

Thursday 14th December	
09.00-10.30	Module 10 ESP Pathway Program Module (TUD & TPG) (continued)
10.30-11.00	Tea/Coffee break
11.00-12.30	Self-Study on Module 1-6 teams, content and descriptors (Vietnam, Laos partners)
12.30 – 13.30	LUNCH
13.30 – 3.00	Self-Study on Module 1-6 teams, content and descriptors (Vietnam, Laos partners)
3.00 – 3.30	Tea/Coffee break
3.30 – 6.00	Module 1, 2, 3, 7, 9,10: Group Presentations & Feedback on content and descriptors
6.00 – 7.00	EU Steering Group- TRAINING REVIEW DAY & FUTURE PLANNING
7.30	<i>Social Networking event/Cultural evening in Bucharest (Venue to be confirmed)</i>

Friday 15th December	
09.00-10.30	Follow on Action Plan
10.30-11.00	Tea/Coffee break
11.00-12.30	Follow on Action Plan, Wrap-up
12.30-2.00	LUNCH
2.00 – 5.00	Practical Input Laboratory Visits: Electrical Engineering, Electronics, Mechanical Engineering Practical Input: Meeting with AHK, vocational projects and internships
5.00	CLOSE of DAY

Saturday 15th December	Travel PC & EU partners from Bucharest city
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