**Module Description: Module 9**

Quality Assurance and Planning in Vocational Education (including observation, self- assessment techniques, using ECTS and EU Tuning Framework in modular creation)

1. **Module Organiser Contact Details**

Name: Mr. Bui Thanh Hoa

Office: 117 Nguyen Viet Xuan St, Hung Dung ward, Vinh city, Nghe An province

Email: buithanhhoa.skv@gmail.com

Institution: Vinh University of Technology Education

**Name(s) of Trainer(s)** Nguyen Thi Lan Phuong

Nguyen Thi Tam

Ho Thanh Van

1. **Course Code:** CATALYST M09
2. **Course Requirements:** 02 ECTS (60 hours) (1 academic hour is 60 minutes)

* 15 hours for in-class study;
* 45 hours for self-study
* Have basic knowledge in general vocational education or/ and pedagogy.

1. **Module Description:**

The module is divided into 3 lessons with the following topics:

- Overview of quality assurance in vocational training

- Important components for setting quality assurance system

- Planning teaching in vocational education

1. **Language of Instruction & Level:**

Vietnamese (CEFR - C1);

Laotian (CEFR- C1);

English (CEFR – B1);

1. **Module Aims and Overview**

This module aims to provide participants with:

* Basic knowledge of Quality; Quality assurance and QA in VET ; Approaches; ; Roles of QA in VET; Solutions to improve QA activities in VET nowadays
* Design scheme of work for one subject and one lesson plan well
* Perform active awareness on content of planning in vocational training

1. **Learning Outcomes**:

After completing the module of the quality assurance in vocational teaching, participants will be able to:

1. Clearly define *the what* of QUALITY and QUALITY ASSURANCE
2. Explain QA in VET and identify purposes of activities of QA in VET and European QA in VET
3. Demonstrate the approaches to QA activities in VET nowadays.
4. Describe basic elements of QA in VET nowadays ( in Vietnam as well as in European
5. Define the Roles of QA in VET nowadays.
6. Actively adopt the solutions to improve QA activities in VET nowadays.
7. Design scheme of work for one subject well.
8. Write objectives of lesson correctly.
9. Design one lesson plan well.
10. **Target Group(s)**

The fourth year pedagogical students, teachers without pedagogical certification

1. **Module Assessment** (test type & marking system):

Participants take part in tasks individually or group work. Learning results will be assessed by teachers and peers based on the specific scale in accordance with learning outcomes.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Assessment** | **Weight** | **Type** | **Tasking** | **Learning Outcomes** |
| 1 | Theoretical test | 20% | Multiple choice | Individual | L.O.01  L.O.02  L.O.03 |
| 2 | Micro teaching | 30% | Writing | Individual | L.O.1,2,3,4,5 |
| 3 | Portfolio | 50% | Writing/  Presenting | Individual Pair | L.O.04  L.O.05 |

**Grade Converting System**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **Lao grades** | **Vietnam grades** |
| **Grade level** | Excellent | A=4,0 | = 90-100% | 9.0 – 10.0 |
| Very good | B+ =3,5 | = 80-89% | 8.0 – 9.0 |
| Good | B=3,0 | = 70-79% | 7.0 – 7.9 |
| Fairly good | C+=2,5 | = 65-69% | 6.5 – 6.9 |
| Fair | C=2,0 | = 60-64% | 6.0 – 6.4 |
| Poor | D+=1,5 | = 55-59% | 5.5 – 5.9 |
| Very poor | D=1,0 | = 50-54% | 5.0 – 5.4 |
| Fail | F=x | < 50% | < 5.0 |

1. **Bibliography** 
   1. **Literature**
2. Binh, P.V.Q, 2016, Quality assurance in current vocational teaching, GDVT publishers, Hanoi
3. Mai, N.T.T (2014), Frames of Quality assurance in vocational education, GDVT publishers, Hanoi
4. Australian Universities Quality Agency. (2002). AUQA Glossary. Retrieved October 17, 2000 from the World Wide Web: http://www.auqa.edu.au/tools/glossary/index.shtml.
5. Bureau of Higher Education Standard. (2002). Thailand’s Learning Experiences on QA. Bangkok, Ministry of University Affairs.
6. Burrows, A. & Harvey, L. (1993). Defining quality in higher education – the stakeholder approach. In M. Shaw & E. Roper (Eds.).Quality in Education and Training (pp. 44-50). London: Kogan Page. Harvey and Green (1993)
7. Council for Higher Education Accreditation. (2001). Glossary of Key Terms in Quality Assurance and Accreditation. Retrieved October 17, 2000 from the World Wide Web: http://www.chea.org/international/inter\_glossary01.html.
8. Len M. P. (2005). Capacity Building in Higher Education and Quality Assurance in the Asia Pacific Region. Paper presented on Asia Pacific Quality Network Meeting, 1 February 2005 in Hongkong.
9. Southeast Asian Ministers of Education Organization. (2003). Framework for Regional Quality Assurance Cooperation in Higher Education. Tadjudin, M. K. (2001). Establishing a Quality Assurance System in Indonesia.
10. Harvey, L., & Green, D., Defining quality, Assessment and Evaluation in Higher Education, Vol.18, No.1 (1993) 9.
11. Woodhouse, D., Quality and quality assurance, Quality and Internationalization in Higher Education, OECD-IMHE, Paris, (1999) 29.
12. Vlăsceanu, L., Grünberg, L., &Pârlea, D., Quality assurance and accreditation: a glossary of basic terms and definitions, UNESCO-CEPES, Bucharest, 2007.
13. Wilger, A., Quality assurance in higher education: a literature review, Stanford University, Stanford, CA, 1997.
14. UNESCO-IIEP, External quality assurance: options for higher education managers, UNESCO-IIEP, Paris, 2006.
15. Eaton, J., An overview of U.S. accreditation, Council for Higher Education Accreditation, Washington DC, 2015.
16. Kis, V., Quality assurance in tertiary education: current practices in OECD countries and a literature review on potential effects, OECD, Paris, 2005.
17. SEAMEO RIHED, A study on quality assurance models in Southeast Asian countries: towards a Southeast Asian quality assurance framework, SEAMEO RIHED, Bangkok, 2012.
18. Adrie J. Visscher. **Improving Quality Assurance in European Vocational Education and Training – 2009**- Factors Influencing the Use of Quality Assurance Findings

**10.2 Online materials**

1. <https://www.etf.europa.eu/sites/default/files/m/270970490A6E9327C1257CA800407038_Quality%20assurance%20in%20VET.pdf>
2. <https://www.etf.europa.eu/sites/default/files/m/B77049AC22B5B2E9C125820B006AF647_Promoting%20QA%20in%20VET.pdf>
3. <https://www.tandfonline.com/doi/pdf/10.1080/0305787930450202>
4. <https://www.youtube.com/watch?v=Wm6ku8OtJzk>
5. <https://www.youtube.com/watch?v=9RsBKpkvLck>
6. <https://www.youtube.com/watch?v=N6te2iSGrNM> ( the case of Finland)
7. ESG Standards: Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG). (2015). Brussels, Belgium
8. EQAVET general information: <https://www.eqavet.eu/EU-Quality-Assurance/For-VET-System>
9. EQAVET Planning Indicators: <https://www.eqavet.eu/EU-Quality-Assurance/For-VET-System/Building-your-System/Planning/Indicators>
10. EQAVET Building Blocks: <https://www.eqavet.eu/EU-Quality-Assurance/For-VET-System/Building-blocks>